< insert company logo if using >

**Employer/Employee COVID-19 Agreement**

During this pandemic, the health of our customers and staff is our top priority.

Therefore, the management and staff of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­­\_\_\_\_\_\_\_\_\_\_\_\_ are committed to proactively reduce exposure to, and transmission of, COVID-19 among our customers and our team during the 2021 maple season.

Management agrees to:

* adhere to local public health unit and provincial and federal government requirements
* continue to monitor government requirements and to revise practices and procedures as necessary
* commit to transparency in sharing relevant information with staff and customers
* screen all staff for COVID-19 symptoms before each workday; those who do not meet the health criteria will be required to stay home
* increase cleaning and disinfection frequency
* create conditions that maximize opportunities for physical distancing
* train staff in COVID-19 protocols
* ensure that staff have adequate resources to follow local, provincial and federal COVID guidelines

Jointly, management and staff agree to implement the following hygiene practices:

* self-screen for COVID-19 symptoms before reporting to work each day then sign-off to indicate they have met the required health criteria
* practice 2 metre physical distancing whenever possible
* wear face coverings when exposed to those outside their bubble
* frequently wash hands and/or use alcohol-based hand sanitizer or single-use sanitizing wipe
* practice proper cough and sneeze etiquette
* regularly disinfect high touch surfaces

Be signing below, I agree to abide by the requirements outlined above.

Employer signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­­\_\_\_\_\_\_\_\_\_\_\_\_

Employee signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­­\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_